



Manchester Arts Commission - Board Meeting Minutes

2016-11-14

Agenda:

- Call to order:
- Roll Call
 - **#TeamMAC:** Daniel Bérubé, Ed Doyle, Daniela Snow, NaBeela Washington, Katie Bérubé, Sarah Stewart
 - Not present - Nabil Migalli
 - **Guests:** See guest introductions section below
 - Minutes of last meeting approved
- **Guest Introductions**

Claudette Knieriem, Extended Learning Opportunity coordinator at West High School. Claudette coordinates a learning program for students at West High School on learning opportunities outside of the classroom. Students receive credit for these learning experiences outside of an academic setting; these experiences can include job shadowing and internships. West High School has a STEAM (Science, Technology, Engineering, Arts, Math) ahead programs and there is opportunity to collaborate on an extended learning opportunity that benefits students and supports the MAC mission to engage with and involve youth in Arts. Next steps include: continuing discussion outside monthly meeting; draft a proposal similar to a "help wanted," that includes necessary time commitment, time frame, and expectations. Ed Doyle to be lead on this effort.

Yong Chen, Nov./Dec./ Art on the Wall @ City Hall Artist

Yong's work on display celebrates family and family moments. Yong Chen lived in New Hampshire for twenty years and taught at the NHIA. He is currently teaching art full time at Bunker Hill Community College and has developed over one hundred art lessons available to the public via a web site. Yong is interested in additional opportunities in the city of Manchester to show his work.

Reports:



Treasurer's Report:

REPORT OF TREASURER FOR MANCHESTER ARTS COMMISSION as of November 14, 2016	
Balance:	
• Cash on hand	25,959.61
Income:	\$300
• Irregular income	-
Expenses:	
• Monthly expenses	-
• Irregular expenses	\$50

1. **ACTION ITEM: Ed Doyle** to update on status of researching high school student intern to work with MAC.
 - Claudette Knieriem, who is the Extended Learning Opportunity coordinator at West High School
 - MAC to hold Slack thread on subject to determine next steps
2. **ACTION ITEM: Dan Berube to introduce Yong Chen, Art on the Wall @ City Hall Gallery artist for November/December 2016**
 - Yong Chen introduces himself to MAC
 - Yong Chen sponsored by Merrimack Street Garage
 - Scheduled date for AOTW reception: Tuesday November, 29th
 - Details pertaining to reception: Ceremonies to start on the third floor with a presentation at the BOMA meeting; followed by refreshments on the first floor. Yong Chen will be present and may be painting portrait(s) during the reception.
3. **ACTION ITEM: Review #TeamMAC adoption of using Slack and Google Suite.**
 - Anyone on team experiencing issues? No
 - Confirm all email addresses and phone contact info
 - **Google Suite:** <https://gsuite.google.com/products/> OK
 - **Slack:** <https://slack.com/> OK
 - What is Slack and How Do I Use It for My Team?:
<https://smallbiztrends.com/2015/12/slack-use-team.html> OK

Standing Business:



4. Review MAC website Update.

- Organizing MAC files to create MAC overview and funding pitch resources. Katie Berube to work on drafting a one page summary of MAC and
- Dan attended training on how to update MAC web page (on City Hall website). Looking for a volunteer to help in updating the site and keeping it up to date.

5. Review Presidential Primaries Walking Tour Project.

- The stanchion prototype is on target to be completed for January. This prototype will be of President Eisenhower speaking at Veteran's Park. Sarah Stewart is interested collaborating on this effort.

6. Review McIninch Gallery Update.

- A field trip to the gallery will be planned.

7. Review 1140 Elm Street Project Updates.

- There is a channel on slack dedicated to this effort.

8. Review MAC Mural Commissions Updates

- Manchester Makerspace Mural Project, garage door completed. Additional panels for 5 windows above garage door completed, ready to hang.

9. Review New Policy for Hanging Art in East Wing

- Will have to adopt for West Wing upon remodelling
- Bumpers installed on hanging rods to prevent and mitigate scratches of newly re-modeled walls.

10. Review Budget Update

- \$25,959.61 in our MAF account as of 11/1/16
- \$300 check from Merrimack Street Garage for Yong Chen sponsorship has been received
- Dan Berube has submitted proposal to City Clerk office to present to next Committee on Accounts meeting to approve reimbursement for costs related to MAC commissioned mural at Manchester Makerspace; and for reimbursement of expenses related to hanging rods in East Wing Gallery



11.

12. Review AOTW Artists

- Nov./Dec. 2016: Yong Chen,
<http://www.yongchen.com/gallery/http://www.yongchen.com/gallery/>
- Potential: Lisa L. Cyr,
<http://www.cyrstudio.com/http://www.cyrstudio.com/>
- Potential: NHIA Street Banner Artists
- Potential: Paul Hastings, <http://paulhastingsartist.com/about/>
- Potential: Lea D. Hardwick (referred by Christopher Brewer) <http://paulhastingsartist.com/about/>

13. Review Social Media

- <http://manchesterartscommission.org>
- <https://www.facebook.com/manchesterarts/>
- <https://twitter.com/manchesterartshttps://twitter.com/manchesterarts>
- Instagram Account
- **IN PROGRESS:** Dan Berube and Ed Doyle Instagram) to coordinate log-in info to commissioners on Slack; Dan to set up SnapChat (youth)

14. Review Date for December 2016 Meeting

- Next meeting will be Monday, December 12th

New Business:

- Dan Bérubé motions to adjourn